

Staff Council Meeting Minutes March 12, 2015

1. **Call to Order:** Misty called the meeting to order at 2:06 p.m.

2. **Attendance:**

2014-2015 Staff Council Member	Term	EEO Category	Present	Meetings Held Since June 2014	Meetings Attended Since June 2014
Bedwell, Larry	2016	SSC	Y	10	8
Cornelsen, Kimberly	2016	1	N	10	2
Elms, Johnna	2016	4	Y	10	10
Hobbs, Misty	2016	5	Y	10	10
Imke, Julie	2015	1	N	10	4
Johnson, Alicia	2016	1	Y	10	8
Machado, Ricardo	2016	SSC	Y	10	9
McDonald, Rana	2015	3	Y	10	9
McFadden, Michelle	2015	1	0	10	5
Parker, Aaron	2015	7	Y	10	8
Riggs, Cindy	2016	SSC	Y	10	7
Rueda, Misty	2016	3	N	10	4
Stocker, Betty	2016	4	Y	10	9
Story, Johnny	2016	3	N	10	4
Swindell, April	2016	3	N	10	5
Thompson, Cindy	2016	SSC	N	10	4
Tonne, Betsey	2015	4	Y	10	9
Warren, Becky	2016	3	Y	10	8
Zellers, Barb	2015	5	Y	10	7

- Review of Minutes from meeting:** A motion was made by to accept January's meeting minutes by Aaron Parker and seconded by Rana McDonald and approved by all. A motion was made by Barb Zellers to accept the February meeting minutes, seconded by Larry Bedwell and approved by all present.
- Treasurer's Report:** Aaron Parker made a motion to accept January's treasure report, seconded by Betsey Tonne and approved by all. Larry Bedwell made a motion to accept February's treasure report, seconded by Becky Warren and approved by all.
- Committees:**

EOM: Karen McKaskle is the March EOM, March 31, 2015 at 3:00 p.m. in the Kilgore Research Center. (Cheesecake bites!) There are 3 nominations already for April's EOM

Scholarship and Tuition Assistance: The Scholarship & Tuition Assistance committee received quite a number of applicants for the Staff Council Scholarship. Eligible applications were reviewed and 3 students have been selected for scholarships.

Student Appreciation Luncheon: April 7, 2015 is the date for the luncheon. IDR's, Checks or Cash will be the means for admission; no actual tickets will be given. A list of paid admission will be at the check in for the event at which time they will receive their door prize entry. Student Employment will subsidize the cost at \$2.50 per student. Admission is \$5. For each 10 paid admissions, 1 free admission will be given. Aramark cost for the meal is \$7.50 per person. A different menu was selected for this event; it will be "A Trip to Italy". The Mexican pile on has always been the choice in the past so this should be a nice change. Betty Stocker will be the contact person for payment (IDRs, Checks and Cash) and prepare the list of paid admission for the event. Staff Council will have volunteers to help with set up and admission checks at the doors.

Staff Appreciation: Rana reported that "I Caught You Caring" went well, with over 100 submissions.

The next event is in the planning stages for April.

Staff Development: Andrea Porter (Education on Demand) has proposed partnering with Staff Council to host personal development training on a regular basis. Some of the topics that would be covered: Advocating for aging parents, sports injury prevention, choosing the perfect steak, preparing soil for gardens, choosing the right computer for your needs. Staff Council discussed best days and times for the training and more discussion will be had with Andrea to see if having a once a week offering would work. Wednesday or Thursday at 3 p.m. was considered a good time for such sessions. Staff Council discussed the possibility of supplying buffalo cookies for each event. Johnna gave some money saving tips on ordering from Aramark; Buffalo cookies are \$5.79 a dozen but you can order the minis and get 2 dozen for the same price (\$5.79), also, ask for brownies to be cut in half and you double the amount for the same price.

4. **Old Business:**

New Staff Orientation (NSO) is March 24th, at 9 a.m. in the Board of Regents Room in Old Main. Everyone is welcome to attend. Dr. Spaulding requested to have time in this meeting to touch on compliance and to raise awareness in this area and it was agreed on by staff council to add this to the orientation. Misty reported that a walking campus tour was offered at the February NSO and there were no takers! Betsey Tonne mentioned that the map of campus on line is much improved and easier to read, which should be a help to new staff. Misty apprised staff council that a (little known) service offered by UPD was that they will unlock cars for faculty, staff and students anywhere in Canyon at no charge.

Elections Committee: Misty has sent a list of eligible staff for nominations for new staff council members. The ratio for representation on staff council is 30:1, currently the bylaws do not allow part time staff to participate and the committee is looking in to changing this to enable part time staff to serve on staff council.

Voting change: Staff are asked to nominate 3 people in their EEO category, Misty will ask those nominated if they accept the nomination and then E-voting in April to fill openings. Misty reported that there are more nominations this year than at this time last year.

There are committee openings on campus that need to be filled by a staff council member, Misty asked if there was interest by any to serve on either the *Sick Leave Hours Committee* or the *Guest Speaker Committee* to let her know.

Homecoming Committee: Nothing to report.

May All Staff Meeting: Misty encouraged the council to get their prizes in and was pleased on how many departments on campus were offering cash on buff Gold cards for prizes this year. Meeting is May 6, at 3 p.m. in Legacy Hall.

Jim Reed: Betsey Tonne suggested that in lieu of flowers a donation to the foundation in Jim's honor would be an appropriate gesture from staff council. An IDR will be prepared and \$50 (submitted to Karen Friemel in the Foundation Office) for Student Financial Aid in Jim's honor.

By laws: Misty will be sending an electronic updated proposal for Staff Council bylaw changes for a vote.

5. **New Business:**

Larry asked about the money for those winning the Gingerbread House contest had been awarded and Misty was going to follow up on it.

Adjournment: Aaron Parked motioned to end the meeting, seconded by Barb Zellers and Misty adjourned the meeting at 2:51 p.m.

Next Staff Council meeting is Thursday, **April 9**, in the Buff Branding Room (Rm. 12) of the JBK.

Respectfully submitted by Betty Stocker, Secretary